

The International Coach Guild is Coaching's only triple level recognition provider. By pursuing the highest echelon in coaching, we have established an education structure to best serve and inform professional coaches in the industry.

By aligning yourself and your chosen coaching school with the standards of the International Coach Guild, you stand with the ONLY representative body that ensures quality through benchmark training and assessments for the ultimate coaching education.

Our commitments are three-fold:

1. Providing recognition to schools and providing transparent quality assurance to all benchmarks of the International Coach Guild
2. To the delivery of the program and the adherence to core competency units
3. To the coaching public and our valued members. Providing a platform of recognition and credentialing in the coaching industry.

The International Coach Guild memberships are for individuals and organisations that are looking to be a part of a coaching community on a global scale. Here at the International Coach Guild, we advocate to surpass and exceed the standards for coaching by bringing coaching to the surface of business and society in a supportive and knowledge rich environment.

Innovation and shared learning is at the heart of the International Coach Guild's development. Since its fruition the International Coach Guild has supported and driven leading organisations and individuals to produce and share new methodologies and techniques.

Whilst providing recognition and coaching education opportunities, the International Coach Guild has also moved to create affiliate partnering programs within the world's leading coach training providers.

**AS A MEMBER OF THE
INTERNATIONAL COACH
GUILD, YOU WILL GAIN
ACCESS TO:**

- Market credibility through the certification and badges
- Unprecedented members exclusive insurance options
- Exclusive discounted events and tickets
- Ongoing professional development recognition
- International alignment with highly qualified professional coaches
- The most efficient pathway to ICG course recognition
- Dedicated members only platform and access to this fast growing community



SECTION 1. MEMBERSHIP QUALIFICATIONS

I qualify to apply for International Coach Guild Associate Member as a current student or graduate of at least one of the following:

- I am a certified coach by another authorised organisation
- I am an employed coach
- I own a coaching business
- I am current student/graduate of International Coach Guild recognised school



Associate
Member

Credentialed
Coach

Credentialed Advanced
Coach

Credentialed Master
Coach

Accredited
Coach

SECTION 2. MEMBERSHIP SUBSCRIPTION (1 YEARS)

I would like to apply for the Associate membership at:

- I am new and would like to apply for International Coach Guild Associate Member with the initial minimum 12 month subscription. Membership will automatically renew in advance yearly.

\$297

(FOR 1 YEAR MINIMUM SUBSCRIPTION)

SECTION 3. MEMBERSHIP BENEFITS

As an International Coach Guild Associate Member you will receive the following benefits:

- ✓ Specialised access to the exclusive International Coach Guild Membership Site
- ✓ Subscription to the Members Only International Coach Guild Newsletter
- ✓ Coaching Tools and Research from the International Coach Guild
- ✓ Exclusive offer discount rate for event and training from International Coach Guild recognised school
- ✓ Access to live webinars that counts towards your Professional Development hours
- ✓ Networking and alignment with highly qualified professional coaches
- ✓ The opportunity to contribute articles and blogs to gain recognition in the coaching industry
- ✓ Exclusive offer to ICG members only discount rates for AON Insurance

Please apply direct from AON website:

<https://business-insurance.aon.com.au/Professions/Other/ICG-Rates.aspx>

SECTION 4. MEMBERS DETAILS

First Name: _____ Last Name: _____

Address: _____

Postcode: _____ State: _____

Telephone: _____

Email Address: _____

PAYMENT DETAILS

Payment Method: Credit Card (continue below) EFTPOS/Cash (in person only)

Name on Card: _____

Card Number: _____ Expiry Date: _____

Signature: _____ Signed Date: _____

CONFIRMATION OF ENROLMENT

For new members who are current students, please ensure that you attached a copy of your Confirmation of Enrolment issued by your International Coach Guild recognised school with this application.

GRADUATION CERTIFICATE

For new members who are graduates of an International Coach Guild recognised course, please ensure that you attach a certified copy of your graduation certificate issued by your International Coach Guild recognised school with this application.

TERMS & CONDITIONS

I acknowledge by the signature below that I agree to the Code of Ethics, Terms and Conditions of the International Coach Guild on the following page.

SIGNATURE: _____

DATE: _____

FOR OFFICE USE ONLY

ICG Membership Number _____

Confirmation of Enrolment ATTACHED

Graduation Certificate ATTACHED



INTERNATIONAL COACH GUILD CODE OF ETHICS

The International Coach Guild is committed to maintaining and promoting excellence in coaching practice. Therefore it expects all members to adhere to the essential elements of ethical, competent and effective practice as set out in this Code of Ethics.

Coaches are specifically trained in coaching through a school or supervision by a mentor coach.

1. I will conduct myself in accordance with the International Coach Guild Code of Ethics in all coach training and coach mentoring
2. I will truthfully identify my coaching qualifications, expertise, experience, certifications and Guild accreditation.
3. I am responsible for ensuring that my clients know of and fully understand, before and at their first session, the terms and conditions of any coaching contract including session cost and frequency
4. All claims made to my clients are honest, accurate and consistent with maintaining the Coaching professions good reputation
5. As a coach I will keep myself informed of new technologies, practices, legal requirements and standards that are relevant to the coaching profession
6. As a coach I am willing to suspend or terminate current coaching activity when I am alerted to signs of personal challenges that may interfere with my performance as a coach with a client, and seek professional consultation
7. Throughout the duration of a professional contracted coaching relationship, as a coach I shall not initiate, develop, pursue nor engage in a personal relationship with my client.
8. I will be sensitive to issues of culture, religion, gender, sexuality, disability, race and all other aspects of diversity.
9. I establish clear agreements and contracts with my clients and sponsors. I will honour all agreements and contracts made in the context of professional coaching relationships
10. I will not mislead or make false claims about what my client or sponsor will receive from me as a coach
11. I will make my clients aware that psychological or counselling support is not normally delivered by a coach should it be required by a client. If so, the client should be referred to an appropriate specialist service provider
12. I will maintain, store and dispose of any client records created in my coaching business in a manner that promotes confidentiality, security and privacy, and complies with any applicable laws and agreements
13. I will ensure that any coaching agreement contains a clause stating that if any evidence of illegal activity or the potential harm to the client themselves or others is disclosed, you may have to inform the appropriate authorities and so be unable to maintain complete client confidentiality.
14. I will respect the Client's right to terminate the coaching at any point during the coaching process
15. As professional I shall monitor the quality of my own work through regular feedback from my Clients and other appropriate professionals
16. If a client does not pay for the services as agreed, and I wish to use collection agencies or legal measures to collect the fees, I will first inform the person that such measure will be taken, and provides that person an opportunity to make prompt payment
17. I will complete at least 20 hours annually of ICG Certified Professional Development in the theory and practice of coaching. This is a requirement for those of you to continue your International Coach Guild coach recognition when preparing for renewal
18. I will maintain and keep current any insurances that are appropriate for my coaching business as required in my country of practice
19. If I wilfully or knowingly condone, any act by others which contravenes this code then I shall be as equally responsible as if I had committed such an act myself
20. I will ensure that I have appropriate permission to utilise Intellectual Property or Copyrighted material developed by others and will not pass off such as my own. This includes but is not limited to coaching resources and computer software licensing

As an ICG Professional Coach and member, I acknowledge and agree to honour my ethical and legal obligations to my coaching clients and sponsors, colleagues, and to the public at large. I pledge to comply with the ICG Code of Ethics, and to practice these standards with those whom I coach.

If I breach this Pledge of Ethics or any part of the ICG Code of Ethics, I agree that the ICG in its sole discretion may hold me accountable for so doing. I further agree that my accountability to the ICG for any breach may include sanctions, such as loss of my ICG membership and/or my ICG Recognition.

TERMS AND CONDITIONS

1. I agree to abide by the decision/recommendations of the International Coach Guild on policy and procedure as an associate member of the International Coach Guild (ICG).
2. I agree that when an International Coach Guild staff member or a reviewer determines that there is insufficient documentation to make a final decision on my application, I will collect and submit additional documentation as required.
3. Not to cause or permit anything which may damage or endanger the intellectual property of the International Coach Guild or assist or allow others to do so (International Coach Guild's intellectual property includes all aspects of International Coach Guild's intellectual property in whatever form associated with International Coach Guild, including but not limited to the rights contained in their website, stationary, customer lists, graphics, literature, style of trading, copyright, design rights, patents, logos, course materials and content etc).
4. I understand that only current members (those whose membership application has been approved and who have paid their membership fees for the current year) may use the International Coach Guild logo for the promotion of their services.
5. I understand that if I am found to have deliberately misused any International Coach Guild logo, the International Coach Guild has the right to revoke my membership or refuse my application for or renewal of membership.
6. I agree that the International Coach Guild has sole discretion to issue, amend or revoke the rules and regulations governing such approval/recognition. I agree to abide by any decision of the International Coach Guild regarding the matters of approval/recognition, including changes in regulations, and the revocation of approval/recognition.
7. All difference which may arise as a result of this agreement shall be referred to a single arbitrator to be agreed upon by the parties.
8. That in the event that the International Coach Guild is liable to any extent under this agreement or under general law the International Coach Guild's liability is to be limited to the amount of the Fee paid by the applicant
9. That any publicity or information provided by the International Coach Guild in relation to the provision of the services are for guidance only & are subject to alteration from time to time without consent from the member.
10. New members may join or current members can change level of recognition with International Coach Guild at any time. International Coach Guild memberships are prorated annually.
11. **REFUNDS:** I understand and agree that application fees / membership fees is non-refundable if International Coach Guild Membership is cancel/terminated or ends for any reason.
12. International Coach Guild Memberships & the payment will be automatic renewed annually in advance yearly. Unless written notice of termination at least 30 days prior to the current term end. Written notice to International Coaching Guide via contacting@internationalcoachguild.com.au.
13. International Coach Guild retains the right to changes fees annually without prior notice.